

Southern Equestrian Park Trust (SEPT) – 2020/21 User Group Document

The SEPT all weather arena is available for use, by individuals and user groups.

Use of the arena will be at the discretion of the Southern Equestrian Park Trustees.

All costs outlined below are GST inclusive.

List of Charges:

1. **Casual Arena Hire.** This is \$10.00 per horse/pony per session.
 - Arena hire monies to be placed in an envelope provided at the Events Office (skyline garage) and put through the “slot” in the window, or alternatively given to the caretaker.
 - Unfortunately SEPT trustees have noticed some casual users NOT paying their \$10 per horse/pony, which has necessitated a visual recording device being installed to monitor arena use.

2. **Outside Clinic Use Hire.** This is \$10.00 per horse/pony per day, which includes the all-weather, main ring and grass areas.

 - The organisers of clinics are responsible for collecting the \$10.00 per horse/pony per day and passing this payment on to the Caretaker or Secretary.
 - There is an option for outside Clinic Use to hire the Ring 3 SJ gear at the cost of \$5.00 per horse/pony per day which is over and above the ground hire as set out above.

3. **Family Membership.** \$138 per annum, to run from 1 July 2020 to 30 June 2021.
 - A “Family Membership” can be for up to three members of one family (ie Mum and two children, three children from one family, husband and wife, etc). SEPT stipulates at the time of paying your membership fee that you supply your contact details and the names of those family members who propose to use the arena.
 - Family Membership Application Form to be downloaded from this website, completed and emailed to the Secretary.

4. **Arena Bookings.** All bookings for User Group, casual use and Clinics are to be made through the Caretaker, Bevin Roy by either phone or text on 027 644 9909.

5. **Hire List.** A Hire List template is available from this website and required to be completed by all User Groups prior to each event held. It can be downloaded and we request that all User Groups complete this list of their requirements and forward it by email to jallen@goredc.govt.nz at least ten days prior to their event. This list will then be passed on the Caretaker and he will liaise with the User Group’s contact person.

6. **User Group payments.** Payment to be made by internet banking or cheque to the Secretary, A & P JMC, PO Box 8, Gore 9840. Enquiries to the Secretary jallen@goredc.govt.nz or the Caretaker. Confirmation of User Group payments to be made to Secretary at above email address.

- User Group Payment Advice to be downloaded from this website.
- User Group payments would be appreciated within one month of the competition date. This assists with cash flow for expenses incurred.
- Income apportionment as follows:
- SEPT arena and yard hire is payable to the Southern Equestrian Park Trust
- Horse box and Hokonui Pavilion hire is payable to the Gore A & P Association
- Use of the main ring and outlying grass areas hire is payable to the A & P Joint Management Committee.
- Yard and Horse Box will be as follows:
\$10.00 per horse per weekend (one, two or three nights) yard hire (payable to SEPT)
\$25.00 per horse per weekend horse box hire (payable to Gore A & P Assn). Anyone wishing to hire a horse box for one night the charge will be \$15.00.

7. **Arena Rules:**

- Care of the arena is the responsibility of the user while under their use.
- Signage around the arena is to be followed ie remove all manure from arena immediately and certainly by the end of each competition day (in the bins provided); don't tie to fence; ride with a safety helmet at all times, etc
- No fast work. Respect for other users' safety is paramount.
- Please keep vehicles and horses off the grass.
- Boxes (BUT NOT YARDS) can be used free of charge to accommodate horses for family membership and casual use of the arena ONLY, while other horses are being ridden on the arena. BOXES TO BE LEFT CLEAN.
- Entry on to SEPT arena will be via the south barred gates only.
- Vehicle entry to the Showgrounds to utilize the SEPT arena will be via Salford Street entrance. In the event these gates are locked, entry can be gained via Bury Street.
- In order for the arena surface to function optimally it requires maintenance throughout the day during competition. A light set of tyne harrows, to be towed behind a small tractor, would be available and located by the arena upon consultation with the caretaker.

- It would be expected that at least a minimum of ONCE during each competition day, and at the completion of the day, this harrowing is done.
- The caretaker will undertake maintenance of the arena at the completion of a competition, but it is NOT his responsibility during competition use.
- Let's all enjoy this facility by working together, being honest and respectful to all users.