

Southern Equestrian Park Trust (SEPT) –
2021/22 User Group Document

The SEPT all weather arena is available for use, by individuals and user groups.
Use of the arena will be at the discretion of the Southern Equestrian Park Trustees.

All costs outlined below are GST inclusive.

All the information below is available to view on the Gore A & P Association's website –
www.goreapshowgrounds.co.nz

Arena Bookings

All bookings for User Group, Outside Clinic Use Hire and Casual Arena Hire are to be made through the
Caretaker, Bevin Roy by either phone or text on 027 644 9909.

***IT IS ALWAYS A GOOD IDEA TO CHECK WITH THE CARETAKER BEFORE YOU COME
TO CONFIRM ARENA AVAILABILITY.***

List of Charges:

1. **Casual Arena Hire.** This is \$10.00 per horse/pony per session.
 - Arena hire monies to be placed in an envelope provided at the Events Office (skyline garage) and put through the “slot” in the window, or alternatively given to the caretaker.
 - Unfortunately SEPT trustees have noticed some casual users NOT paying their \$10 per horse/pony, which has necessitated a visual recording device being installed to monitor arena use.
2. **Outside Clinic Use Hire.** The ground hire charge is \$10.00 per horse/pony per day, which includes the all-weather, main ring and grass areas.
 - The organiser of the clinic is responsible for collecting the \$10.00 per horse/pony per day. This payment can be made to the Caretaker or made by internet banking. Confirmation of payment should be emailed to the Secretary on the User Group Payment Advice available to download from the website – www.goreapshowgrounds.co.nz
 - There is an option for outside Clinic Use to hire the Ring 3 SJ gear at the cost of \$5.00 per horse/pony per day which is over and above the ground hire charge as set out above. This to cover the maintenance of the gear and for replacing broken rails, etc.
3. **Family Membership.** \$138 per annum, to run from 1 July 2021 to 30 June 2022.
 - A “Family Membership” can be for up to three members of one family (ie Mum and two children, three children from one family, husband and wife, etc). SEPT stipulates at the time of paying your membership fee that you supply your contact details and the names of those family members who propose to use the arena.

- If you have paid a current Family Membership then you will NOT be charged the \$10.00 per horse/pony per day for Outside Clinic Use hire.
 - Family Membership Application Forms can be downloaded from the website, completed and emailed to the Secretary.
 - A receipt for payment will be issued and your family name will appear on the whiteboard which shows current Family Membership holders in the Caretaker's window.
4. **Hire List.** A Hire List template is available from the Gore A & P website and required to be completed by all User Groups prior to each event held. It can be downloaded and we request that all User Groups complete this list of their requirements and forward it by email to jallen@goredc.govt.nz at least ten days prior to their event. This list will then be passed on the Caretaker and he will liaise with the User Group's contact person.
5. **User Group Payment Advice.** Payment to be made by internet banking as set out on the Group Payment Advice. Enquiries to the Secretary jallen@goredc.govt.nz or the Caretaker. Confirmation of User Group payments to be made to Secretary at above email address.
- User Group Payment Advice to be downloaded from the website.
 - User Group payments would be appreciated within one month of the competition date. This assists with cash flow for expenses incurred.
 - Income apportionment as follows:
 - Arena hire for competition use, outside clinic hire, Ring 3 gear for clinic use and yard hire is payable to the Southern Equestrian Park Trust.
 - Horse box and Hokonui Pavilion hire is payable to the Gore A & P Association
 - Use of the main ring and outlying grass areas hire is payable to the A & P Joint Management Committee.
 - Yard and Horse Box will be as follows:
 \$10.00 per horse per weekend (one, two or three nights) yard hire (payable to SEPT)
 \$25.00 per horse per weekend horse box hire (payable to Gore A & P Assn). Anyone wishing to hire a horse box for one night the charge will be \$15.00.
6. **Arena Rules:**
- Care of the arena is the responsibility of the user while under their use.
 - Signage around the arena is to be followed ie remove all manure from arena immediately and certainly by the end of each competition day (in the bins provided); don't tie to fence; ride with a safety helmet at all times, etc
 - No fast work. Respect for other users' safety is paramount.
 - Please keep vehicles and horses off the grass when wet.
 - Boxes (BUT NOT YARDS) can be used free of charge to accommodate horses for family membership and casual use of the arena ONLY, while other horses are being ridden on the arena. BOXES TO BE LEFT CLEAN.
 - Entry on to SEPT arena will be via the south barred gates only.
 - Vehicle entry to the Showgrounds to utilize the SEPT arena will be via Salford Street entrance. In the event these gates are locked, entry can be gained via Bury Street.
 - Let's all enjoy this facility by working together, being honest and respectful to all users.